

Position Description

Position Title	BRiPREP Medical Practitioner (Rotational)
Position Number	
Division	Clinical Operations
Department	Medical Workforce Support
Enterprise Agreement	N/A – unpaid vocational work experience
Classification Description	N/A
Reports to	Professional: BRiPREP Clinical Lead / Director of Clinical Training /Unit Director Operational: Medical Workforce Unit
Management Level	Non Management
Staff Capability Statement	Please click here for a link to staff capabilities statement
Mandatory Requirements	<ul style="list-style-type: none"> • National Police Record Check • Working with Children Check • Registration with Professional Regulatory Body or relevant Professional Association Immunisation Requirements

Bendigo Health

Bendigo Health is a leading regional health service, learn more about us by visiting our website: [Bendigo Health Website - About Bendigo Health](#)

As an organisation we are committed to delivering safe, inclusive and high-quality care to our diverse communities across the Loddon Mallee Region. We value and respect the unique backgrounds, cultures and experiences of the people we serve and those who work with us.

We are a proud child safe organisation, dedicated to the safety, wellbeing and voice of all children and young people. We are committed to creating a culturally safe and welcoming environment where Aboriginal and Torres Strait Islander peoples—adults, children and families—are respected, supported and empowered to express and celebrate their culture.

Our Vision

To be a trusted regional healthcare service recognised for delivering exceptional care, being a great place to work, and being deeply connected to our community.

Our Values

PASSIONATE – We are passionate about doing our best – for our patients, our colleagues and our community.

ACCOUNTABLE – We take ownership of our actions and outcomes, always striving for integrity and improvement.

CARING – We care deeply for our community – and our community cares for us. Compassion is at the heart of everything we do.

TRUSTWORTHY - We are open, honest and respectful in all that we do – earning the trust placed in us every day.

The Position

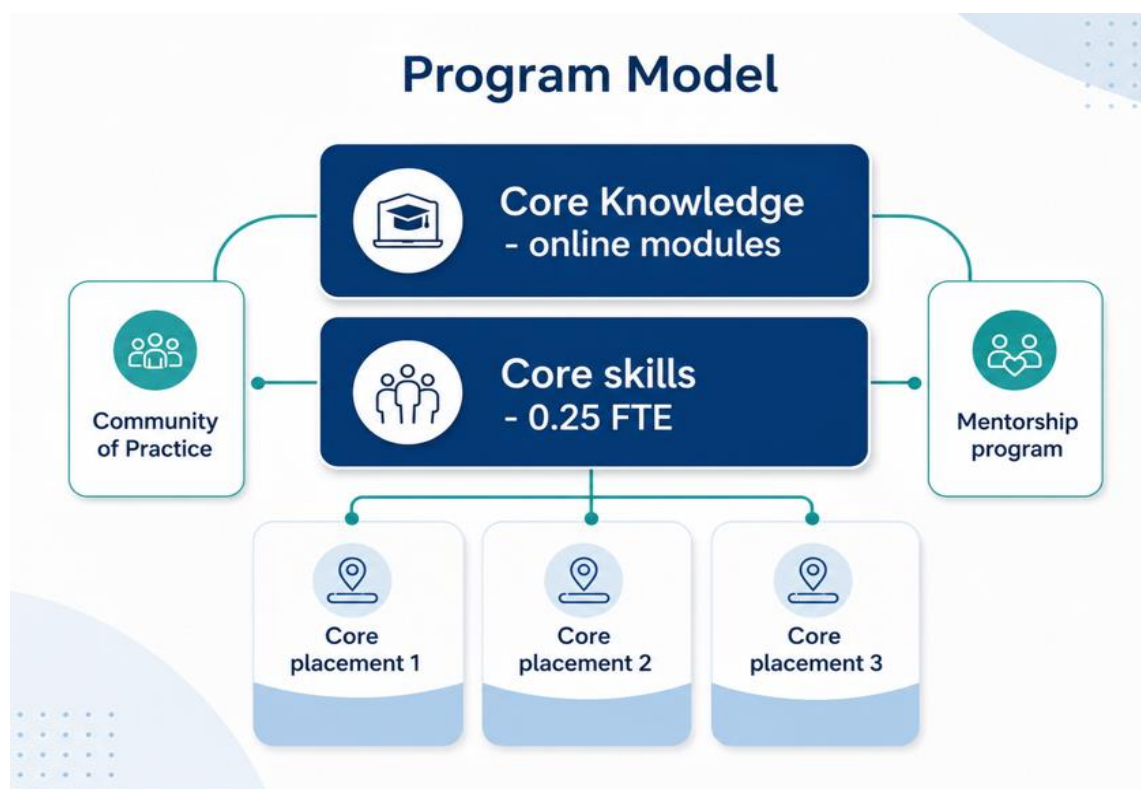
The BRiPREP program

The Bendigo Health Rural Generalist IMG Prep (BRiPREP) Medical Practitioner is a medical practitioner with provisional or limited APhra registration participating in the 14-week IMG Preparation Program. IMG Prep Medical Practitioners report to, are supervised by, and are responsible to, the relevant Director for the clinical care of patients in their allocated unit. Administratively IMG Prep Medical Practitioners report to the Chief Medical Officer via the Director of Medical Workforce and the BRiPREP Clinical Lead.

The BRiPREP Program is an unpaid work experience opportunity for International Medical Graduates to gain core knowledge and skills necessary to entry to the Australian Health system and complete up to 14-weeks of supervised practice. The Prep Program is designed as a short-term bridging course to support international medical graduates to be ready for opportunities in the Australian healthcare industry.

The program includes:

- Core knowledge modules – available online
- Core skills workshops
- Core placement under supervision.



The core knowledge modules cover the Australian healthcare system, healthcare processes, healthcare teams, cultural awareness, patient safety, professional role, registration, and credentialing and CPD and sociocultural needs.

The core skills and placement components are delivered via a 14-week placement in Bendigo Health and related general practices where the Medical Officer rotates through disciplines, working as a part of the healthcare team under Level 1 AHPRA registration or above in accordance with an Ahpra approved supervised practice plan. Core skills topics include electronic medical records, cultural safety, Advanced Life Support, ethical practice, cultural consulting, clinical reasoning, IV cannulation, team-based care, acute deteriorating, and other clinically related skills.

At program commencement, IMG Prep Medical Officers will undertake a learning needs analysis to focus their learning needs and placement options. During the program workplace-based assessment for feedback and learning further inform the participant's learning needs resulting in an individual Professional Development Plan and Certificate of completion at finalization of the placement.

Course frequency

In 2026, there will be one BRiPREP program with 12-16 participants.

Application, fees and requirements

The IMG Prep Program Fee is AUD \$12,000 (including GST) and payment must be made by the Applicants prior to the Program Start Date. There is no government or other subsidised funding available. The fee does not include ancillary costs such as Ahpra registration fees, professional indemnity, travel or accommodation which must be paid for by the IMG.

If the Applicant withdraws from the program prior to commencement and after payment of the IMG Prep Program Fee they will be refunded the Program Fee less an administrative cost of \$550 (Including GST). No refund is available after the Applicant commences the program.

Please note, expressions of interest, application for, or completion of this program does not guarantee future employment.

Responsibilities and Accountabilities

Key Responsibilities

The key responsibility is to support the Unit Registrar, other relevant Registrars, HMOs and Senior Medical Staff in the care of the Unit/Departments' patients.

Clinical duties

- Regular attendance according to the roster.
- Provision of clinical duties according to unit specific guidelines and procedures.
- Daily ward rounds of all inpatients as required and participation in regular duties as per the duty roster.
- Provision of clinical support for other interns where this may be required due to workload or other unforeseen circumstances.
- Clinical management of patients and adequate documentation of their medical care.
- Initiate, implement and monitor management of patients under supervision, incorporating appropriate testing and investigation.

Administration

- To ensure comprehensive, accurate and concise medical records are maintained for patients with an appropriate signed and dated legible entry in the patient's medical record on every attendance upon a patient.
- To ensure that discharge summaries and other correspondence are completed with minimum delay and that all such correspondence is complete and checked prior to leaving the unit.

General

- Provide support for senior medical staff as required.
- Be aware of and adhere to all relevant hospital policies and procedures.
- Comply with registration requirements as approved by the Medical Board of Australia.
- Participate in peer learning opportunities.

Education and training

1. Attendance at weekly education and training sessions is compulsory.
2. Attendance at other training sessions appropriate to your level of training is actively encouraged. Unit specific activities are listed in the individual unit guide handbooks.
3. To participate in clinical meetings that are undertaken by the clinical unit where stationed.
4. Complete online and face-to-face learning as set out in the IMG Prep Program

Employees are required to carry out lawful directions outlined above or delegated to them. The work to be performed is set out in this position description and, where relevant, any professional standards and codes of conduct and ethics issued by the relevant professional association.

Key Selection Criteria

Essential

1. Hold a primary medical degree from a recognised tertiary institution in accordance with the AMC Standard Pathway.
2. Have completed an internship of at least one year in clinical practice following primary medical qualification in the country of study.
3. Hold full working rights in Australia, including a current visa with appropriate work entitlements.
4. Have passed the AMC Part 1 examination.
5. Be eligible for, or hold, Provisional or Limited registration with AHPRA.
6. Demonstrate excellent communication skills, evidenced by high-level English language proficiency, with IELTS overall score of 8.0 or above, or PTE score of 80 or above (or equivalent).
7. Be willing to obtain and maintain medical indemnity insurance in Australia prior to commencement of the program.

Desirable

8. High level interpersonal and communication skills and the ability to communicate confidently and appropriately with patients and their families and other health professionals
9. Evidence of on-going professional development to continually update personal medical knowledge and skills
10. Ability to effectively use organisational skills (incorporating documentation, time management skills, critical thinking and priority setting)
11. Ability to operate in an environment of change
12. Ability to work as an effective team member in a multi-disciplinary environment

Generic Responsibilities

All Bendigo Health staff are required to:

- Adhere to the **Victorian Government's Code of Conduct**
- Uphold **Occupational Health and Safety** responsibilities, including self-care, safeguarding others, and participating in safety initiatives and reporting.
- Comply with all **Bendigo Health policies and procedures**, including those related to clinical, managerial, and standard work practices.
- Follow **Infection Control** procedures to prevent cross-contamination and ensure the health and safety of all.
- Maintain **strict confidentiality** regarding all organisational, patient, and staff information.
- Engage in **continuous quality improvement** activities aligned with the National Safety and Quality Health Service Standards (NSQHSS).
- Recognise and respect **diversity**, fostering inclusive practices in the workplace and service delivery.
- Staff must carry out all lawful and reasonable directions and comply with relevant professional standards and ethical codes.
- Safeguard children and young people in our care, by ensuring that your interactions are positive and safe, and report any suspicions or concerns of abuse by any person internal or external to Bendigo Health.
- Maintain ability to perform the inherent requirements of this role. Inherent requirements are the essential tasks necessary to perform this role, including reasonable adjustments. Bendigo Health is committed to a safe workplace that supports all employees. The role may require specific physical and cognitive abilities, which can be discussed with the manager during recruitment or at any time. We understand that personal circumstances can change and impact your ability to meet these requirements; additional policies are available to guide you through this process. Please request the relevant procedures for more information.

All Bendigo Health sites, workplaces and vehicles are smoke free.

This position description is intended to describe the general nature and level of work that is to be performed by the person appointed to the role. It is not intended to be an exhaustive list of all responsibilities, duties and skills required. Any elements of this document may be changed at Bendigo Health's discretion and activities may be added, removed or amended at any time.